



The
British
Computer
Society (BCS)



Academy of
Management
Studies

Merlin House
122 - 126 Kilburn High Road
London NW6 4HY

T. 020 7372 7762, 020 7372 1338
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The British Computer Society Course Structure

Formed in 1957, the British Computer Society (BCS) is the industry body for IT professionals and a Chartered Engineering Institution. The Qualifications and Curriculum Authority (QCA) has accepted the BCS Professional Examinations into the National Qualifications Framework at Level 4, 5 and 6 (www.bcs.org.uk).

At AMS, students follow levels 4 and 5 and if successful may choose to either gain a final year entry to BSc degree of the UK University or complete the BCS's Professional Graduate Diploma (Level 6).

Certificate (BCS Level 4 Certificate in IT)

BCS states that its Certificate (BCS Level 4 Certificate in IT) is examined to the academic level of Year 1 of a UK university honours degree.

It consists of a two-hour written paper on each of the three compulsory modules:

- Information Systems
- Software Development
- Computer and Network Technology

Entry Requirements

- IELTS 6.0 (Academic Version)
- A levels or Equivalent and at least 19 years old

Duration

1 Year

Diploma (BCS Level 5 Diploma in IT)

BCS states that its Diploma (BCS Level 5 Diploma in IT) is examined to the academic level of Year 2 of a UK university honours degree.

It consists of a two-hour written paper on the compulsory core module:

- Professional issues in Information Systems Practice
PLUS a two-hour written paper on each of three modules chosen from the following list:
- Computer Architecture (to be discontinued after April 2008)
- Computer Networks
- Database Systems
- Object Oriented Programming
- Internet Technologies (new for April 2007)
- IT Project Management
- IT Service Management
- Software Engineering 1
- Systems Analysis
- Systems Design
- The Internet & World Wide Web (to be discontinued after April 2008)

AND the Professional Project in IT (BCS Level 5 Diploma in IT level) if you want to finish your studies at this point. Diploma candidates who do not pass the Professional Project in IT (BCS Level 5 Diploma in IT level) will be issued with a certificate stating that they have passed the Diploma in IT Examination.

OR go on to the Professional Graduate Diploma.

Entry Requirements

- IELTS 6.0 (Academic Version)
- A levels or Equivalent and at least 19 years old

Duration

1 Year



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Professional Graduate Diploma in IT

This level is the academic equivalent to Year 3 of a UK university honours degree. It is recognised by the Qualifications and Curriculum Authority (QCA) as Level 6.

By beginning the Professional Graduate Diploma in IT level course BCS assumes knowledge of the Certificate in IT and appropriate Diploma in IT level modules (or exemption) and focuses on the following:

- Advanced Database Management Systems
- Management Information Systems
- Software Engineering 2
- Computer Services Management
- Distributed and Parallel Systems (April only)
- Knowledge Based Systems (April only)
- Network Information Systems (April only)
- Programming Paradigms (April only)
- Realising the User Interface (April only)
- System Design Methods (April only)
- Web Engineering (April only)
- User Interface Design (April only - Last ever exam April 2008)
- World Wide Web - Beyond the Basics (April only - Last ever exam April 2008)

BCS recommends a minimum of 250 hours study per module and the course culminates in a 3 hour written exam focusing on four of the above modules of your choice. Please be aware that practical experience is required to answer some parts of the exam.

Completion of the Professional Graduate Diploma Examinations level means you are eligible to apply for BCS Membership if you have 2 years' experience as an IT professional.

Professional Project

In order to finish the Professional Graduate Diploma in IT level candidates must complete a project, which will be the academic equivalent of a UK university honours degree project and has a recommended minimum study time of 300 hours.

Successful completion of the project and examination enables you to apply for selected postgraduate courses at university and means you are eligible to apply for BCS Professional Membership.

Entry Requirements

- IELTS 6.0 or 5.5 (Academic Version)
- Diploma (BCS Level 5 Diploma in IT), IMIS Diploma or any computing diploma from acceptable awarding body

Duration

1 Year



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Edexcel Human Resource Management



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BTEC HND in Business (Human Resource Management) Course Structure

The Edexcel BTEC HND (Level 5) in Business (Human Resource Management) is a qualification with a minimum of 240 credits of which 125 are mandatory core. As a nested qualification the BTEC HND Year 1 (Level 4) is an embedded component of the BTEC HND.

BTEC HND Year 1 (Level 4) in Business (Human Resource Management)

The Edexcel BTEC HND Year 1 in Business (Human Resource Management) is a qualification with a minimum of 120 credits of which 60 are mandatory core. It provides a specialist work-related programme of study that covers the key knowledge, understanding and practical skills required in the Business (Human Resource Management) sector and also offers particular specialist emphasis through the choice of specialist units. It provides a nationally recognised qualification offering career progression and professional development for those already in employment and opportunities to progress into higher education.

Core units (Semester 1)

- Marketing Principles
- Managing Financial Resources and Decisions
- Organisations and Behaviour
- Business Environment

Specialist units (Semester 2)

- Business Decision Making
- Business Strategy
- Human Resource Management
- Employee Relations

BTEC HND Year 2 (Level 5) in Business (Human Resource Management)

The Edexcel BTEC HND Year 2 (Level 5) in Business (Human Resource Management) is a qualification with a minimum of 240 credits of which 125 are mandatory core. It provides greater breadth and specialisation than the Edexcel BTEC HND Year 1. The Edexcel BTEC HND year 2 in Business (Human Resource Management) provides opportunities for learners to apply their knowledge and practical skills in the workplace. The qualification prepares learners for employment in the marketing sector and will be suitable for learners who have already decided that they wish to enter this area of work.

Core units (Semester 3)

- Managing Human Resources
- Business Work experience
- Employability Skills
- Operations Management in Business

Specialist units (Semester 4)

- Aspects of Contract and Negligence for Business
- Human Resource Development
- Project Management for Business
- Research Project`



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Progression Route

Learners studying the Edexcel BTEC HND year 1 will be able to progress onto the HND year 2, which allows more specialization; this then allows progression to degrees in Human Resource Management subjects.

Learners studying the Edexcel BTEC HND year 2 will be able to progress to a degree in Human Resource Management or one of its specialist areas. Progression from this qualification may well be into or within employment in the business sector where learners may work towards membership of a professional body.

Assessment

The course is assessed by end of term assignments. Each unit is internally assessed and graded by qualified Tutors / Assessors and Internal Verifiers. The final assessment is done by an Edexcel External Examiner. Grades awarded are Pass, Merit and Distinction.

Awarding Body

Edexcel

Entry Requirements

- (1) An AVCE/GNVQ in an appropriate vocational area.
- (2) A GCE A Level profile which demonstrates strong performance in a relevant subject or an adequate performance in more than one GCE subject. This profile is likely to be supported by GCSE grades at level A-C.
- (3) Other related Level 3 qualification.
- (4) An Access to Higher Education Certificate.
- (5) Foundation Certificate.
- (6) Related work experience.
- (7) More mature learners may present a more varied profile of achievement that is likely to include extensive work experience. (Paid and/or unpaid) an /or achievement of a range of professional qualifications in their work sector.
- (8) An equivalent foreign qualification.
- (9) International students: TOEFL: 213/550/70 or IELTS: 5.5/6.0 or Cambridge Advanced Certificate: Pass or Cambridge Proficiency Certificate: Pass or equivalent or TOEIC: 785.

Study Mode

Full Time Mode

Duration

2 Years



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**Edexcel
ICT Support
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BTEC HND in Computing and Systems Development (QCF) Course Structure

The BTEC HND in computing is achieved after the successful completion of the BTEC HND Year 1 and Year 2. It is a practical and vocational programme leading to an excellent understanding of the basic principles of computing required for developing business applications and solutions. The fundamentals include learning about computers and their makeup, the basics of creating and writing software, learning how to capture user requirements and design solutions, be they business applications or website design, using structured and pragmatic methods.

Candidates will be taught techniques of designing and creating databases, which account for a large portion of Global Information Systems. They will also learn about the background and developments in the converging technologies of ICT, Wireless, and Mobile systems.

BTEC HND Year 1 (Level 4) in Computing and Systems Development

This is the first year of the BTEC HND (Higher National Diploma) in Computing and Systems Development and is a 10-unit course of which four are core units and two are specialist units block A. The remaining four units must be taken from the list of specialist units block B.

Core units (Semester 1)

- Computer Systems Architecture
- Spreadsheet Modelling
- Business Skills for e-commerce
- Database Design Concepts
- Networking Technologies

Specialist units (Semester 2)

- Computer Systems
- Information Systems in Organisations
- System Analysis and Design
- Networking Operating Systems

BTEC HND Year 2 (Level 5) in Computing and Systems Development

The Edexcel BTEC HND Year 2 (Level 5) in Computing and Systems Development is a qualification with a minimum of 240 credits of which 125 are mandatory core. It provides greater breadth and specialisation than the Edexcel BTEC HND Year 1. The Edexcel BTEC HND year 2 in Computing and Systems Development provides opportunities for learners to apply their knowledge and practical skills in the workplace. The qualification prepares learners for employment in the marketing sector and will be suitable for learners who have already decided that they wish to enter this area of work.

Specialist units (Semester 3)

- Employability and Professional Development
- Project Design, Implementation and Evaluation
- Knowledge based Systems
- Database Design Concepts

Specialist units (Semester 4)

- Network Security
- Networking Infrastructure
- Quality Systems in IT
- Distributed Software Applications



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Awarding Body

Edexcel

Entry requirements

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Study mode: Full Time Mode

Duration: 2 Years



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The Institute for the Management of Information Systems (IMIS) is the leading international professional association devoted to the management of information systems within the business environment. IMIS has consistently played a prominent role in fostering great understanding of the importance of IS management, working to enhance the status of those engaged in the profession, and promoting higher standards through better education and training, both in the UK and overseas.

The institute's own comprehensive framework of formal examination courses is highly respected within the industry and increasingly popular world-wide. The fact is that IMIS provide real qualifications for the real world and are recognised in more than 70 countries.

To follow an IMIS course you must ensure you are ready to study or train in English and it is a pre-requisite for students to possess at least one of the following:

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- Cambridge First Certificate in English
- IELTS score of 5
- TOEFL
- Equivalent qualifications

IMIS Foundation Diploma

The Foundation course is suitable for people who want to work with computers and need some appropriate education. Completion of all the modules below will lead to the IMIS Practitioner Grade and will satisfy the entry requirements to the IMIS Diploma. Students that study and pass individual modules will receive certification in respect of each one. There are no pre requisites to this course. Each module is designed to introduce the student to the basic elements of information systems practice. The course structure is made up of 6 modules.

Students are responsible for their own registration for examinations with the Institution for the Management of Information Systems.

IMIS Foundation Diploma - Six modules

- F01 Communication Skills
- F02 Arithmetic
- F03 Computing Awareness
- F04 Use of Packages
- F05 Book-Keeping
- F06 Office Practice

Entry Requirements: None

Start Date: January, April and September

Course Duration: Normally one Academic Year

Study Mode: Full-time (21 hours per week)

Assessment: External Examinations

IMIS Diploma

The Diploma course leads to IMIS Licentiate Grade and is a natural progression from the Foundation Diploma level although access at this level is also available to candidates who comply with the entrance requirements. Completion of these examinations result in being awarded a Diploma Certificate and the general standard equates to the National (ONC) Certificate.

Candidates having completed the Diploma Course are working at the equivalent level of early entry analysts.

The course structure components are made up of 6 modules.